

**2007 SPORTS/EVENT
FUNDING ASSISTANCE
REQUEST**



**PARK COUNTY
TRAVEL
COUNCIL**

1. Name of Event _____

2. Organizing Entity _____

3. Address _____ Phone _____

4. Contact Person _____ Phone _____

5. Date of Event _____ Location of Event _____

6. List playing fields/facilities which will be used: _____

7. Will this event take place if the PCTC does not assist with funding? _____

8. Amount Requested from PCTC: \$ _____

9. Please indicate which category best describes your event:

____ Regional School Team Sports/Event

____ State School Team Sports/Event

____ Regional Club/Association Sports/Event

____ State Club/Association Sports/Event

____ Special Event

____ Other _____

10. Number of anticipated participants: _____ Teams _____ Total Registrants/Contestants

11. Entry/Admission Fee: \$ _____ Number of anticipated spectators/attendees _____

12. PCTC funding assistance is needed for _____

13. Funding sources other than PCTC? _____

14. Is this the first year your organization has hosted this event? _____

Accuracy in completing this request is essential as this will determine level of PCTC sponsorship.
Organizers must complete an Event Follow-up Report within two weeks after the event.

Office Use Only:

Amount Awarded \$ _____ Date Approved _____ Check No: _____

Signature of Recipient of check: _____

Printed Name of Recipient _____

Sports/Event Sponsorship Guidelines:

1. Refer to this assistance as “Sports/Event Sponsorship.”
2. Funds must be used for sporting events or a special event utilizing a Park County facility or facilities.
3. If financial information has been provided to Shoshone Recreation District – that information is shared with PCTC.
4. Event must be able to bring teams/participants/spectators from outside Park County
5. Event must charge an entry fee for teams/participants.
6. Event must have a definite starting and ending date (no on-going programs)
7. Consider a “heads on beds” approach to funding. The larger the number of anticipated spectators and teams/participants, the more funding. Consider scheduling out of town teams for early morning participation on the first day of the event. Consider championship games in the afternoon.
8. One time annual sponsorship per entity. Funds awarded on a first come first served basis.
9. Preference will be given for events held August 15 through June 15.
10. An event followup report must be filed at the completion of the event. If one is not filed, the entity will not be considered for future sponsorship.
11. Recognition should be given to the PCTC as a sponsor:
 - Hang banner in facility/field
 - Announce PCTC as sponsor
 - PCTC recognition in program as a sponsor
 - PCTC recognition on any merchandise (T-shirts, caps, etc.)